



**Summary of the decisions taken at the meeting
of the Executive held on Monday 5 January 2015**

1. Date of publication of this summary: 6 January 2015
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 9 January 2015
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Waste Collection Services</p> <p>Report of Head of Environmental Services</p> <p>Purpose of report</p> <p>To consider the future direction of the Waste Collection Service ensuring that it delivers a high quality service and good value and to ensure that it complies with the Waste Framework Directive from January 2015.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To endorse the current high performing waste collection system which delivers high quality</p>	<p>Resolved</p> <p>(1) That the current high performing waste collection system which delivers high quality recycling and is considered to meet the requirements of the Waste Framework Directive (WFD) be endorsed.</p> <p>(2) That it be noted the waste collection system is providing good value to residents, reducing the amount of waste going to landfill, while ensuring high quality recycling is collected.</p> <p>(3) That the proposed changes regarding</p>	<p>The use of the WFD roadmap has shown that the waste collection scheme produces high quality recycling with low rejection. It also shows that it is not Technically, Environmentally, Economically Practicable to collect the four waste streams separately.</p> <p>The current system has been successful with residents but it is important that residents' satisfaction levels continue at high levels and further service development and promotion is pursued to improve performance further.</p>	<p>Option 1: To reject the current waste collection service and consider an alternative</p> <p>Option 2: To request that officers consider alternative amendments to the current service.</p>	<p>None</p>

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<p>recycling and is considered to meet the requirements of the Waste Framework Directive (WFD).</p> <p>1.2 To note the waste collection system is providing good value to residents, delivering increasing levels of customer satisfaction, while ensuring high quality recycling is collected.</p> <p>1.3 To approve the proposed changes regarding S106 planning agreement requirements for the waste collection service in new developments.</p>	<p>S106 planning agreement requirements for the waste collection service in new developments be approved.</p>			

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<p>Agenda Item 8 Council Tax Base for 2015/16</p> <p>Report of Head of Finance and Procurement</p> <p>Purpose of report</p> <p>To consider the calculation of the Council Tax base for 2015/16.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the report of the Head of Finance and Procurement, made pursuant to the Local Authorities [Calculation of Tax Base] [England] Regulations 2012 and</p>	<p>Resolved</p> <p>(1) That the report of the Head of Finance and Procurement, made pursuant to the Local Authorities [Calculation of Tax Base] [England] Regulations 2012 and the calculations referred to therein for the purposes of the Regulations (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(2) That, in accordance with the Regulations, as amended, the amount calculated by Cherwell District Council as its council tax base for the year</p>	<p>The collection rate used is a best estimate of the percentage of the total amount due for 2015/16. It is based on previous year's collection rates. Over the most recent years, the amount collected has been steady at between 98.25% and 98.5% and there is no suggestion that this will change for 2015/16.</p> <p>The change from council tax benefit to a local council tax reduction scheme has had little impact on ability to pay and as the scheme remains the same for 2015/16 there should be no effect on the collection levels. New homes and businesses are being created across the district which should aid the economic situation generally.</p>	<p>Option 1: To reject the tax base calculation. The figures in this report could be rejected and a new calculation made. However, this would result in further delays for all preceptors in calculating their own precept to be levied on the Council. The figures used are taken from the Northgate i-World council tax system as at 1 December 2014. All other adjustments and estimates have been calculated using previous years methods.</p>	<p>None</p>

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<p>the calculations referred to therein for the purposes of the Regulations.</p> <p>1.2 To resolve that, in accordance with the Regulations, as amended, the amount calculated by Cherwell District Council as its council tax base for the year 2015/16 shall be 48,253.</p> <p>1.3 To resolve that the tax base for parts of the area be in accordance with the figures shown in column 10 of Appendix 2.</p> <p>1.4 To resolve to recommend to full Council that it continue with any discretionary</p>	<p>2015/16 shall be 48,253.</p> <p>(3) That the tax base for parts of the area be in accordance with the figures shown in column 10 of Appendix 2 (annex to the Minutes as set out in the Minute Book).</p> <p>(4) That Full Council be recommended to continue with any discretionary and locally set discount awards which it previously resolved to give as follows: a. Unoccupied and unfurnished discount for maximum period of 6 months without reoccupation of 6</p>	<p>It is therefore recommended to maintain the 98% collection rate used in previous years.</p> <p>The estimate of adjustments applied to take account of new properties likely to become available during the year could be varied. However, the estimate is based on conversations with developers and known planning approvals and is factored downwards to allow for delays and other unforeseen problems.</p> <p>The appendices show the most up to date position of the Council Tax base and the adjustments have been made to take account of changes during 2014/15.</p>		

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<p>and locally set discount awards which it previously resolved to give as follows:</p> <ul style="list-style-type: none"> a. Unoccupied and unfurnished discount for maximum period of 6 months without reoccupation of 6 weeks in between – 25% discount. b. Unfurnished and uninhabitable discount for a maximum period of 12 months without reoccupation of 6 weeks in between – 50% discount c. Second home (non-work related) discount – 0% discount. d. Furnished properties 0% discount for 	<ul style="list-style-type: none"> weeks in between – 25% discount. b. Unfurnished and uninhabitable discount for a maximum period of 12 months without reoccupation of 6 weeks in between – 50% discount c. Second home (non work related) discount – 0% discount. d. Furnished properties 0% discount for second homes. e. Empty and unfurnished long term empty property discount - 0% discount. <p>(5) That authority be delegated to the</p>			

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<p>second homes.</p> <p>e. Empty and unfurnished long term empty property discount - 0% discount.</p>	<p>Section 151 Officer, in consultation with the Lead Member for Financial Management, for final approval of the Council Tax Base for 2015-2016.</p>			
<p>Agenda Item 9 Bicester Garden Town Announcement</p> <p>Report of Commercial Director (Bicester)</p> <p>Purpose of report</p> <p>To update the Executive regarding Bicester being designated as a Garden Town in the Autumn Statement on 3 December 2014 and the next steps.</p>	<p>Resolved</p> <p>(1) That the announcement in the Autumn Statement on 3 December 2014 that allocated Bicester as a garden town that could bid for funds to expedite the delivery of key infrastructure required for the planned growth be noted.</p> <p>(2) That it be noted that</p>	<p>Funding to support infrastructure will greatly assist the growth in Bicester and bring benefits to existing residents and new.</p> <p>We have begun dialogue with DCLG on the process and will continue to provide updates to the Executive as work progresses along with proposals to consult with the residents and businesses of Bicester.</p>	<p>There is an option not to provide funding during 2014/15 and submit bids for the 2015/16 budget process. This is not recommended as a number of priority actions require resources now.</p>	<p>None</p>

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<p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note the announcement in the Autumn Statement on 3 December 2014 that allocated Bicester as a garden town that could bid for funds to expedite the delivery of key infrastructure required for the planned growth.</p> <p>1.2 Note that up to £50k from the economic development new homes bonus pot is available to progress the work required to prepare formal infrastructure bids in advance of the Council receiving a capacity grant for this activity.</p>	<p>that up to £50k from the economic development new homes bonus pot is available to progress the work required to prepare formal infrastructure bids in advance of the Council receiving a capacity grant for this activity.</p> <p>(3) That regular updates on the garden town status and outcome of the funding bids will be presented to the Executive.</p>			

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1.3 Note that regular updates on the garden town status and outcome of the funding bids will be presented to the Executive.				
<p>Agenda Item 11 Landscape Management Contract Re-tender</p> <p>Exempt Report of Head of Environmental Services</p>	<p>Resolved</p> <p>(1) That a contract for Landscape Management Services from 1 April 2015 to 31 March 2021 with the option, purely at the discretion of the Council, to extend by up to a further three years, be awarded to Quadron Services Ltd.</p>	<p>As a result of a compliant, competitive and robust procurement process that the most economically advantageous tender for the Council was provided by Quadron Services Ltd for a Bill of Quantities sum of £546,580.70 per annum.</p> <p>A contract for the provision of Landscape Management Services should therefore be awarded to Quadron Services Ltd for a period of six years from 1 April 2015 with the option, purely at the discretion of the Council to</p>	<p>Option 1: Award to another one of the four tendering companies. None of the rest represented as good value for money in terms of quality and price.</p> <p>Option 2: Going back out to market via another procurement exercise. There is both insufficient time to undertake another exercise and no reason to doubt that the accepted bid represents value for money.</p>	None

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		extend the contract by up to three years.		
<p>Agenda Item 12 Bolton Road Multi Storey Car Park Agreement with Vinci Park Services UK Ltd</p> <p>Exempt Report of Commercial Director (Bicester)</p> <p>Recommendations</p> <p>As set out in the exempt report</p>	<p>Resolved</p> <p>(1) As set out in the exempt decision notice</p> <p>(2) As set out in the exempt decision notice</p> <p>(3) As set out in the exempt decision notice</p>	As set out in the exempt decision notice	As set out in the exempt decision notice	None
<p>Agenda Item 13 Negotiations with Parkwood Leisure Limited Regarding Benchmarking and Contract Structure</p>	<p>Resolved</p> <p>(1) As set out in the exempt decision notice</p> <p>(2) As set out in the</p>	As set out in the exempt decision notice	As set out in the exempt decision notice	None

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<p>Exempt Report of Director of Community and Environment</p> <p>Recommendations</p> <p>As set out in the exempt report</p>	<p>exempt decision notice</p> <p>(3) As set out in the exempt decision notice</p> <p>(4) As set out in the exempt decision notice</p>			